

The English translation is for information purposes only. The German version is the original and constitutes the sole legally-binding version of this text.



HOCHSCHULE OSNABRÜCK
UNIVERSITY OF APPLIED SCIENCES

**Advisory Board Regulations
for the Master's program in
International Business and Management**

Initial version

*Adopted by the Faculty Council of the Faculty of Business Management and Social Sciences on June 2, 2021,
approved by the University Steering Committee on June 16, 2021, published on June 21, 2021*

**Section 1
Purpose and Tasks**

- (1) The Advisory Board serves to promote and advise the Master's program in International Business and Management in the pursuit of its goals.
- (2) In cooperation with the Advisory Board, the strategic orientation of the Master's program in International Business and Management, as well as the content and forms of teaching and research in the subject areas represented by it, are to be critically supported and discussed with regard to the needs of professional practice and changes in the professional world.
- (3) The focus of the evaluation by an Advisory Board is to provide long-term support and regular critical appraisal of the courses offered, taking into account the needs of professional practice and changes in the professional world, with the aim of improving the relevant range of courses, where necessary.

**Section 2
Composition**

- (1) The Advisory Board consists of seven members. Members should represent companies and institutions from a variety of industries. At least two members should be graduates. Up to two members may be faculty from other universities.
- (2) The members of the Advisory Board should have experience that enables them to fulfill the tasks described in section 1.
- (3) The Program Director of the Master's program in International Business and Management invites the Advisory Board members to the meetings and chairs the meetings without voting rights. Other qualified persons may be invited to attend meetings in agreement with the Advisory Board.
- (4) The Advisory Board shall be appointed within two calendar years of the first adoption of the Advisory Board Regulations for the Master's program in International Business and Management.

**Section 3
Term of Office**

- (1) The term of office of an Advisory Board member is three years; reappointment is possible.

- (2) Membership shall terminate at the member's own request or upon expiration of the term of office.

Section 4 Meetings

The Advisory Board should meet at least once a year.

- (1) The management is carried out by the Program Coordinator of the Master's program in International Business and Management and the Program Director of the Master's program in International Business and Management. The Program Director of the Master's program in International Business and Management convenes the Advisory Board and chairs its meetings.
- (2) Qualified persons may be invited to attend meetings in agreement with the Advisory Board. In particular, members of the Program Working Group may be invited to attend meetings.
- (3) Draft minutes of the Advisory Board meeting are prepared. The draft minutes shall include the date, time, and place of the meeting, the names of the members present, the items discussed, and the recommendations. The draft minutes shall be approved by the Advisory Board at its next meeting or, if necessary, by circulation.
- (4) A quorum shall consist of at least half of the voting members of the Advisory Board. Motions/recommendations are put to a vote. A motion/recommendation is adopted when a majority of the members present vote in favor of the motion/recommendation. Abstentions are not counted.
- (5) Advisory Board members serve on an unpaid basis. Members may not be represented by another person.
- (6) Members and guests are obliged to maintain secrecy towards third parties.

Section 5 Entry into Force

These regulations shall enter into force on the day after their publication in the Official Gazette of Osnabrück University of Applied Sciences with effect from the winter semester 2021/2022.